



COMMERCIAL  
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## Manage your CFN account online!

Sign up today with MacValley Oil!

Features include:

- password protection
- immediate access to your transactions
- view transactions by card number, date and site
- track fuel usage of individual drivers or entire fleet
- view all authorizations by day or card number
- graph your gallons used by month or year
- compare month to month usage for driver or fleet
- download data to your PC for future use
- manipulate data in Excel and Word
- plus, much, much more!
- And all this available at no charge!

If you would like information on how to manage your CFN purchases online, please contact the cardlock department at 805-485-6900

OR fax this completed form to the cardlock department at 805-988-0685.

Date: \_\_\_\_\_

Account #: \_\_\_\_\_

Account Name: \_\_\_\_\_

Phone #: \_\_\_\_\_

E-mail: \_\_\_\_\_

Contact name: \_\_\_\_\_

Password requested: \_\_\_\_\_

(password is case sensitive and must be 6 characters or more)

We will contact you with step by step instructions.

Please contact me by (check one) e-mail \_\_\_\_\_ phone \_\_\_\_\_



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MacValley Oil Company Inc.

## **CARDLOCK ACCOUNT UPDATE**

Date: \_\_\_\_\_ Account#: \_\_\_\_\_ Company Name: \_\_\_\_\_

Main Phone: ( ) \_\_\_\_\_ Main Fax: ( ) \_\_\_\_\_

Main Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Zip: \_\_\_\_\_ Website: \_\_\_\_\_

### **Cardlock Contact Information**

Cardlock Contact Name: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Fax: ( ) \_\_\_\_\_ email: \_\_\_\_\_

Cell: ( ) \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Additional Cardlock contacts \_\_\_ Yes \_\_\_ No

•A person named as a contact or an additional contact on the cardlock account will have access to pin numbers, locking lost or stolen cards, ordering new cards, changing card profiles and anything else that may pertain to a cardlock account.

-Additional Contact: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Fax: ( ) \_\_\_\_\_ email: \_\_\_\_\_ Cell: ( ) \_\_\_\_\_

-Additional Contact: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Fax: ( ) \_\_\_\_\_ email: \_\_\_\_\_ Cell: ( ) \_\_\_\_\_

I would like to receive Cardlock Invoices by (you may select more than 1 method)

Email: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_

\_\_\_\_\_ (Billing Fax number with area code)

(You may use more than 1 email address)

U.S. Post \_\_\_\_\_

City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_

(Please add department name if required)

### **Accounts Payable Information**

A/P Contact: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Fax: ( ) \_\_\_\_\_ email: \_\_\_\_\_

Name and title of person completing this form: \_\_\_\_\_

\_\_\_\_\_



## MACVALLEY OIL COMPANY

### CARDLOCK USE AGREEMENT

ACCOUNT# \_\_\_\_\_

This agreement made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

Between MACVALLEY OIL CO. and \_\_\_\_\_ (herein after called USER). USER represents to MACVALLEY. that USER and all USER'S employees and agents who would use MACVALLEY OIL CO. property and equipment have been instructed in the safe and proper use of MACVALLEY OIL CO. fuel dispensing facilities and have been familiarized with the location and function of the emergency equipment provided by MACVALLEY OIL CO. Further, USER and all of USER's employees and agents will comply with the following rules and regulations:

- a. Smoking is prohibited within 50 feet of dispensers.
- b. Dispensing fuel into any container not approved by the Fire Marshal is prohibited.
- c. Fueling Vehicles with pilot lights operating is prohibited.
- d. Engines must be turned off before fueling.

USER agrees to defend, indemnify, and hold MACVALLEY OIL COMPANY, INC. free and harmless from all claims, actions, losses, damages, injuries, liabilities, and costs (including attorney's fees) resulting from negligence or misuse of MACVALLEY OIL CO. property and equipment by USER or USER's employees and agents.

USER hereby accepts the obligation and responsibility for payment of all charges registered to cardlock access cards issued to USER. Should any of the cards issued to USER be lost or stolen, USER shall remain liable for all charges incurred after such loss or theft until MACVALLEY OIL CO. is notified. Notification may be made verbally at: 805-485-6900 but must be confirmed in writing within 24 hours and received by MACVALLEY OIL CO., P.O. Box 1149, OXNARD, CA 93030, Attn: CARDLOCK DEPARTMENT.

Should USER activate the wrong pump, USER agrees to clear, as well as shut pump off before proceeding with the correct pump.

If USER'S account is locked out for reason of delinquency, all monies owed must be paid before the account will be reactivated. MACVALLEY OIL CO. reserves the right to refuse to reactivate past due accounts. If USER's account must be referred to collection, USER agrees to pay collection costs and attorney's fees incurred by MACVALLEY OIL CO.

USER agrees to keep pin numbers separate from all cards issued. MACVALLEY OIL CO. is not responsible for any fuel obtained on a lost or stolen card.

USER agrees to destroy and dispose of old card(s) when remakes are requested.

Any of the terms in this agreement are subject to change upon written notice by MACVALLEY OIL CO. to user. If USER uses any cards after receipt of such notice, then USER's consent to such terms shall be implied.

USER: \_\_\_\_\_ DATE: \_\_\_\_\_

Company Name

BY: \_\_\_\_\_ BY: \_\_\_\_\_

Print Name and Title

Authorized Signature